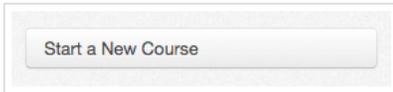


Creating a New Course

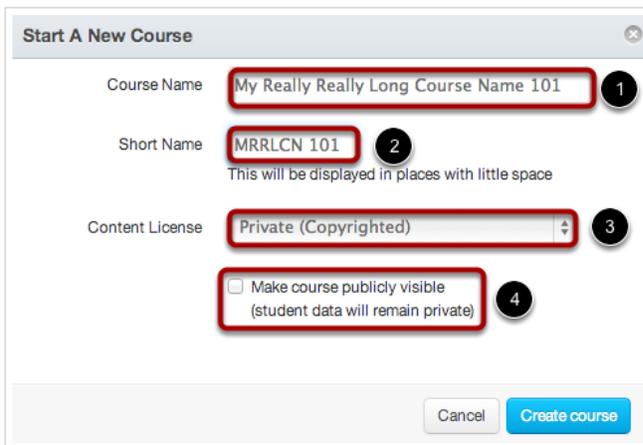
- 1.) Log in to canvas
- 2.) Click on



Or if you have already logged in to Canvas then click on Courses and Groups first then start new course



- 3.) Add the Course Details.

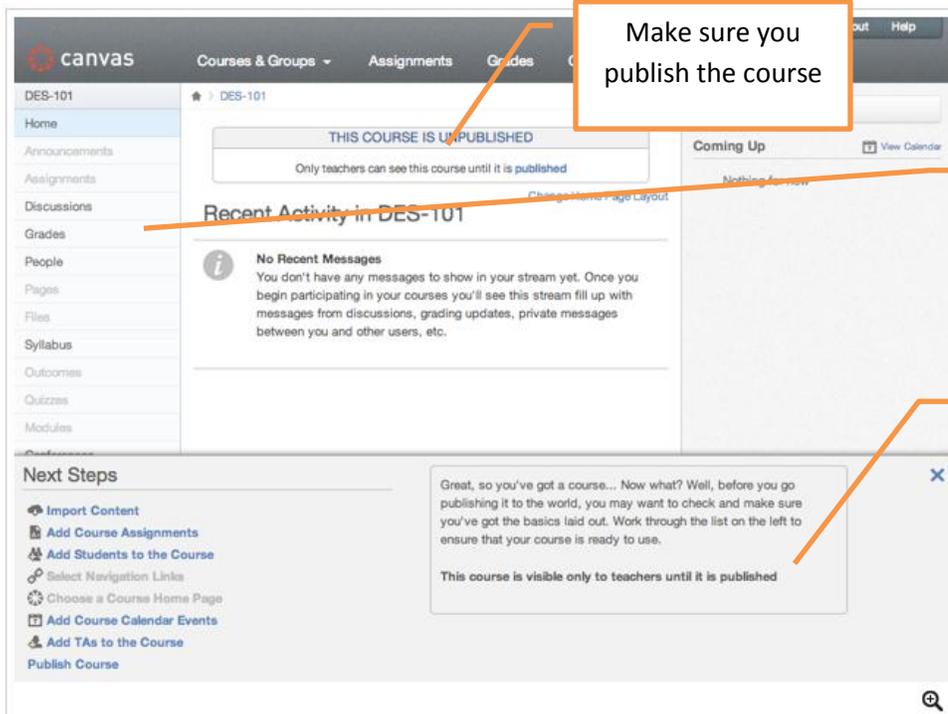
A form titled "Start A New Course" with a close button in the top right corner. It contains four fields: "Course Name" with the value "My Really Really Long Course Name 101" (circled in red and labeled 1), "Short Name" with the value "MRRLCN 101" (circled in red and labeled 2), "Content License" with a dropdown menu set to "Private (Copyrighted)" (circled in red and labeled 3), and a checkbox labeled "Make course publicly visible (student data will remain private)" which is unchecked (circled in red and labeled 4). At the bottom are "Cancel" and "Create course" buttons.

1. Add the name of your course
2. Add a short name for the course
3. Leave the content private
4. Can make the course public.

- 4.) Click



- 5.) Below is your course shell.

A screenshot of the Canvas course shell for a course named "DES-101". The interface shows a left-hand navigation menu with items like Home, Announcements, Assignments, Discussions, Grades, People, Pages, Files, Syllabus, Outcomes, Quizzes, and Modules. The main content area displays a "THIS COURSE IS UNPUBLISHED" warning, a "Recent Activity in DES-101" section with a "No Recent Messages" notification, and a "Coming Up" section. At the bottom, there is a "Next Steps" checklist with items like "Import Content", "Add Course Assignments", "Add Students to the Course", "Select Navigation Links", "Choose a Course Home Page", "Add Course Calendar Events", and "Add TAs to the Course", followed by a "Publish Course" button. A modal window at the bottom right provides instructions on publishing the course.

Make sure you publish the course

This is your course navigation. Move down the list to build your course.

This is your checklist to create your course. Click the X to move at your own pace.